



about our insurance services



AfPP Ltd

Daisy Ayris House
42 Freemans Way
Harrogate
HG3 1DH

1. The Financial Conduct Authority (FCA)

The FCA is the independent watchdog that regulates financial services. Use this information to decide if our services are right for you.

2. Whose products do we offer?

- We offer products from a range of insurers.
 - We only offer products from a limited number of insurers.
 - We only offer products for Medical Professional Liability Insurance from The Medical Professional Liability Company Limited ("The MPLC"), via specialist broker Jelf. The MPLC is an underwriting intermediary licensed in Gibraltar by the Financial Services Commission, under licence number FSC00659B. The MPLC's insurances underwritten by certain underwriters at Lloyd's; & for Group Legal Solutions from ARAG Plc (who administers the insurance on behalf of the Insurer, Brit Insurance Limited under a Group Policy).
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3. Which service will we provide you with?

- We will advise and make a recommendation for you after we have assessed your needs.
 - You will not receive advice or any recommendation from us for Medical Professional Liability Insurance. We may ask some questions to narrow down the selection of products that we will provide details on. You will then need to make your own choice about how to proceed.
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4. What will you have to pay us for our services?

- A fee for the Group Medical Professional Liability Insurance. We will make an individual non-refundable charge of £7.00 to cover the administration of your insurance on all policies inception for a 12 month period in respect of new business or renewal transactions. Where policies are inception mid term or where mid term amendments to cover are made, this charge will be calculated proportionally (per month) up to the common expiry date of the professional liability insurance which is the 31 March annually.
- No fee for the Group Legal Solutions.

For your further information Jelf Insurance Brokers Limited is remunerated by way of a fee. AfPP Ltd is remunerated by way of commission and the administration fee noted above. You are entitled at any time to request further information regarding this.

You will receive a quotation which will tell you about any other fees relating to any particular insurance policy.

5. Who regulates us?

AfPP Limited is an appointed representative of Jelf Insurance Brokers Limited, which is authorised and regulated by the Financial Conduct Authority (FCA). Not all products and services offered are regulated by the FCA. Registered in England and Wales number 0837227. Registered Office: Hillside Court, Bowling Hill, Chipping Sodbury, BS37 6JX.

Jelf Insurance Brokers Limited permitted business is advising, arranging and administering (including handling claims) general insurance contracts.

You can check this on the Financial Services Register by contacting the FCA on 0800 111 6768 or by visiting the FCA's website www.fca.org.uk

6. Ownership

AfPP Ltd is registered in England number 3102102 and is a wholly owned subsidiary company of The Association for Perioperative Practice. The Association for Perioperative Practice a registered charity number 1118444 and a company limited by guarantee, registered in England number 6035633. The registered address of both companies is stated above.

7. What to do if you have a complaint

If you wish to register a complaint, please contact us:

... in writing Write to Richard Darbyshire, Branch Director, Jelf Insurance Brokers Limited,
Central House, Beckwith Knowle, Otley Road, Harrogate, HG3 1UF

.. by phone Telephone 01423 522431

If you cannot settle your complaint with us, you may be entitled to refer it to the Financial Ombudsman Service.

8. Are we covered by the Financial Services Compensation Scheme (FSCS)?

We are covered by the Financial Services Compensation Scheme (FSCS) and you may be entitled to compensation from the FSCS if we cannot meet our obligations. This depends on the type of business and the circumstances of the claim.

Further information about compensation scheme arrangements is available from the FSCS website www.fscs.org.uk